

## MiCLU – BREAKING THE CHAINS PROJECT SOLICITOR/SENIOR CASEWORKER

### Person Specification

Essential	Desirable	Measurement Method
At least 3 years Post Qualification Experience (PQE) solicitor or caseworker holding the Law Society's Immigration and Asylum Accreditation at Level 2 (senior caseworker) IAAS.	Immigration and Asylum Accreditation Standard (IAAS) at Level 2 Supervisor or the ability to obtain accreditation at Supervisor Level as soon as possible after commencing in post	Application form Examination of qualifications
Experience of meeting case management standards and performance targets	Experience of conduct of strategic litigation	Interview, Application form
	Experience of working to a Legal Aid contract including CCMS	
Ability to communicate clearly and effectively both orally and in writing and to represent the Breaking the Chains Project, MiCLU and the Law Centre sensitively and professionally when communicating with external contacts.	Awareness and understanding of the complexities of working in a politically sensitive environment	Interview , application form and written test
Excellent interpersonal, advocacy and negotiation skills	Experience of direct work with children and young people	Interview , written test
Ability to communicate clearly and effectively with children and young people who may be traumatised or distressed.	Experience of developing written material in plain English with and for children and young people	Interview , written test

Essential	Desirable	Measurement Method
Excellent problem solving and analytical skills with an ability to think 'outside of the box' and balance legal, strategic, policy and pragmatic issues	Experience of running Country Guidance cases or strategic litigation in relation to immigration and/or asylum law issues	Interview, written test
Ability to undertake advocacy in the context of this post	Experience of immigration and/or asylum advocacy	Application form
Ability to write clearly and effectively and to be self-serving in terms of own administration. To be proficient in Microsoft Office and other ICT skills.	Ability to use website creation software and develop online training materials for lawyers and for children and young people. Familiarity with the Legal Aid Agency CCMS system and managing liaison with costs drafts people	Interview, written test and application form
Ability to design and deliver training to legal and non-legal practitioners.	Experience of delivering training to legal and non-legal practitioners, and to children and young people	Interview
Highly motivated and organised and ability to work under pressure. A self-starter, requiring minimal day to day management.		Interview

Essential	Desirable	Measurement Method
Ability to set up and manage a project including providing reports to funders	Experience of setting up and managing a project including providing reports to funders	Application form, interview
Commitment to the promotion of equality		Application form, interview
Commitment to raising awareness of children's rights and child-centered practice	Experience of child-centered practice in a legal context	Application form, interview